**Superintendent/Executive Regional Directors**

**Weekly Team Meeting**

**September 6, 2013**

**8:30-9:30am**

**Guiding Question:** How do we become a Professional Learning Community (PLC) as we meet the five district goals and implement the 21st Century Model of Education?

**Long-term targets:**

* Be a professional learning community (PLC) by consistently and fully implementing PLC procedures and structures throughout the district
* Meet the five District goals
* Implement the MCPS 21st Century Model of Education
* Integrate the Montana Common Core States Standards in English Language Arts and mathematics across the district
* Collaborate with UM and other community stakeholders to implement goals of SHAPE P-20 grant

**Short-term targets for this meeting:**

* Review norms and reciprocal commitments
* First days of school plus/delta
* Review year-long K-12 Leadership PLC standards and learning targets- REVIEW DRAFT 4

**Roles for this meeting:**

* **Facilitator/Time Keeper** - Mark
* **Agenda Setter**/**Note taker** - Heather
* **Reading** - Karen

**AGENDA**

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| **TIME** | **ACTIVITY** |
| **8:30-8:35** | Review and revise agenda |
| **8:35-8:45** | Reading – Karen will facilitate discussion about Chapter 1 of ***Cultures Built to Last***  Shared a reading/article about central office support for PLCs. Will begin Chapter 1 discussion next meeting. Tension between natural urgent tensions and improving student learning. 2 recommendations: 1) limit number of initiatives; 2) align/coordinate central office services. |
| **8:45-8:50** | Review norms and reciprocal commitments - completed |
| **8:50-9:05** | Review and revise year-long K-12 Leadership PLC – REVIEW DRAFT 4 (in template)   * 6 power standards * Learning targets * Individual weekly principal meetings: targets and questions   Karen will type the weekly targets and work on DRAFT 5 of the template to share with us. Mark, Heather, and Karen will continue this work. |
| **9:05-9:15** | First days of school plus/delta  PLUS   * Don’t have any classes over accreditation * Facilities are clean in and out * Bussing on time/schedule * No students in line * No 500 students in the hallway * Supplies and materials in place * Summer projects completed timely * Burley transitioned well * Picnic positive, including participation   DELTA   * Some small internal personnel issues/transitions affected supplies and materials * Continue to improve scheduling, registration at the high school * Summer registrations/enrollments needs refining * Clear hallways of items that need to be in storage * Think differently about how we deal with PIR vs pay for new teacher orientation (additional days for new teachers s/b part of bargaining agreement – increase base salary to buy two additional days) * Time for training of teachers for individual student health needs by nurses * Consider moving BBQ to a morning celebration at Sentinel * Seeley’s BBQ |
| **9:15-9:20** | Address other items not on agenda   * Steve announced he will retire Dec 2013 – discuss transition strategies * Need restructure/reorganization discussion regarding HR (recruitment, retention, professional development) * Heather will ask Carol to find time to meet next week (1.5 hours?) to address Alex’s agenda items |
| **9:20-9:25** | Conclude meeting with a summary and determine items for next meeting agenda   * Create agenda for strategic planning meeting week after next * HR transition |
| **9:25-9:30** | Plus/Delta   * What went well? What might we do differently? * How did we do with following our norms? |